



# Electrical Permit Application

Please print or type all information.

## Site Information

Address \_\_\_\_\_ Suite/Apt # \_\_\_\_\_

Tenant/Building Name \_\_\_\_\_ Year Built \_\_\_\_\_

## Work Information

Type of construction:    New Building            Existing Building

Type of building:

- |                       |                     |                           |              |
|-----------------------|---------------------|---------------------------|--------------|
| One Family Dwelling   | Two Family Dwelling | ..... Use fee schedule #1 |              |
| Multi Family Dwelling | Industrial          | Commercial                | Agricultural |
| Institutional         | Recreational        | Government                | Technology   |
- ..... Use fee schedule #2

Project Description (Scope of work, service size, quantity of feeders and circuit, job numbers or other vital information to help the electrical inspector make timely inspection service)

Single inspection other than rough-in?    Ready Now            Will Schedule

Rough-in Inspection required?    Yes            No

Project Site Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

## Applicant Information

Applicant is:    Homeowner            Contractor            Registered Employer

## Contractor Information

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Fax \_\_\_\_\_ Contractors License # \_\_\_\_\_

Electrical Contractor            Technology System Contractor            Registered Employer            Class B Installer



## Owner Information

Name \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Fax \_\_\_\_\_ Email \_\_\_\_\_

## Applicant Signature

**I hereby apply for a permit and attest to the following:**

- All information on this application is complete and accurate.
- All work will comply with Hopkins City Code and Minnesota State Building Code.
- I understand this is an application only, **not a permit**. Work will not start without an approved permit.
- All work will be done according to plans approved by the City of Hopkins when approved plans are required.
- Erosion and sediment control, when applicable, will be installed before starting work.

**X Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Applicant's Printed Name \_\_\_\_\_

## Owner/Applicant Statement

**\*\*Complete only if homeowner is permit applicant.\*\***

*I understand the State of Minnesota requires residential contractors, residential remodelers, residential roofers, electrical contractors and plumbers be licensed to work in the State unless they qualify for a specific exemption from the licensing requirements. By signing this statement, I certify that I am building or improving this dwelling myself. I claim to be exempt from state licensing requirements because I am not in the business of building on speculation or for resale. I certify I have not built or improved any other residential structures in the State within the past twenty-four months. I also acknowledge that, because I do not have a state license, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under MS 514.01.*

*I further acknowledge I may be hiring independent contractors to perform certain aspects of the improvements on this dwelling, and I understand some of these contractors may be required to be licensed by the State. I understand unlicensed residential contracting, residential remodeling and residential roofing activity is a misdemeanor under Minnesota law, and I forfeit my rights to reimbursement from the Contractors Recovery Fund in the event any contractors I hire are unlicensed.*

**X Homeowner's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Homeowner's Printed Name \_\_\_\_\_

**Contact the Minnesota Department of Labor and Industry to determine if a contractor is licensed or exempt or to check on contractor status. Metro: 651-284-5005, Outstate: 1-800-342-5354 or visit [www.dli.mn.gov](http://www.dli.mn.gov) and follow links to License Lookup.**

**\* Electrical permits with a fee of \$250.00 or less expire 12 months from the issue date. The installer must have the work completed within the 12 month period or obtain another electrical permit that includes the inspection fee for the uncompleted work. Inspection fees do not carry over from an expired electrical permit to a new electrical permit.**

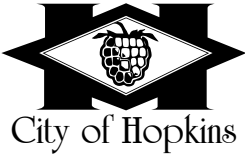
**\* A service charge of \$30.00 will be collected for all dishonored checks.**

### Fees

<b>Inspection fee from REI fee worksheet, or \$40 multiplied by the number of required inspections trips, whichever is greater.</b>	
<b>State Surcharge</b>	<b>\$1</b>
<b>Total</b>	

### For Office Use Only — Approvals

By \_\_\_\_\_ Date \_\_\_\_\_



**Inspections Department**  
 1010 First Street South  
 Hopkins, MN 55343  
 952-548-6320  
 952-935-1834 FAX  
[www.hopkinsmn.com/departments/inspections/](http://www.hopkinsmn.com/departments/inspections/)

**REI (Request for Electrical Inspection)**  
**One & Two Family Dwelling**  
**Inspection**  
**Fee Schedule #1**

Item Description	Quantity	Current Fee	Total***
0 to 400 Amp Power Source		\$ 50/source	
401 - 800 Amp Power Source		\$ 75/source	
Over 800 Amp Power Source		\$ 125/source	
0 to 200 Amp Circuit or Feeder		\$ 8/feeder or circuit	
Over 200 Amp Circuit or Feeder		\$ 20/feeder or circuit	
New One- or Two-Family Dwelling (up to 30 circuits and feeders per unit)		\$ 125/dwelling unit	
New One- or Two-Family Dwelling (additional circuits over 30 per unit)		\$ 8/feeder or circuit	
Existing One- or Two-Family Dwelling (where 15 or more feeders or circuits are installed or extended per unit)		\$ 125/dwelling unit	
Existing One- or Two-Family Dwelling (where less than 15 feeders or circuits are installed or extended per unit)		\$ 8/feeder or circuit	
Reconnected Existing Circuit or Feeder (for panelboard replacements)		\$ 3/feeder or circuit	
Separate bonding inspection		\$ 40/inspection	
Inspection of concrete-encased grounding electrode		\$ 40/inspection	
Technology circuits & circuits less than 50 volts		75¢/device or apparatus	
Additional inspection trip(s)		\$ 40/inspection trip	
Investigative Fee (enter values in the Quantity and Fee columns)			
Other...			
Other...			
Other...			
		<b>State Surcharge</b>	<b>\$1.00</b>

**TOTAL INSPECTION FEE is the fee calculated above,**  
**or \$40 multiplied by the number of required inspection trips, whichever is greater.**  
**Enter INSPECTION FEE here & on permit application >>**